



Community-Based Academic Intern Program

Spring 2015 Internship Opportunities Guide

The Center for Community Engaged Learning and Research (CEL Center) is pleased to offer Advanced Community Engaged Learning (ACEL) internship opportunities for students. These are designed for students who are interested in further developing their skills or deepening their knowledge—while also helping one of our partners address an important public or social issue.

Center staff developed the attached packet of internship descriptions with a number of non-profit partner organizations and government agencies in the Trenton area, most of which the Center has been working with for years. We are confident that will help create and manage—with our help and involvement—meaningful learning and resume-building experiences for TCNJ students.

Within this packet you will find positions that are relevant to an array of majors, including but not limited to—Sociology, Criminology, Journalism, Engineering, Marketing, Economics, Education, Communications, Community Science--and many more. These positions will provide help to over thirty different organizations.

This is a new CEL initiative, one that is created with the intention of promoting High Impact Learning Practices. Researchers have shown that community engaged learning has a positive impact on student outcomes—internships do as well. We believe that when you combine the two, the impact will be even more significant.

In addition to offering these opportunities, we will work to help enhance the student internship experience as well. In consultation with Career Services, we will ensure that Center staff follow best practices and provide support throughout the semester. This will include offering an initial orientation for interns, providing monthly training sessions, and allowing for regular “check-ins” with interns as well as staff at the community partner site.

If interested in one of the positions, please discuss the opportunity with your academic advisor and/or departmental internship coordinator. Following that meeting, submit a resume and cover letter (identify the internship(s) you are interested in) to Adams Sibley, CEL Center Program Specialist, at sibleya@tcnj.edu. You may also call 609-771-2754 or visit Adams in Forcina Hall (Forcina 337).

We look forward to hearing from you!

How to Apply for a Community-Based Academic Internship

1. Identify the community-based internship(s) you may be interested in.
2. Speak with your departmental internship coordinator about requirements. Each department is different.
3. Submit a resume, a brief cover letter explaining your interest in the program, and the organization(s) to which you'd like to apply to Adams Sibley, via e-mail (sibleya@tcnj.edu) or in person (Forcina Hall 372). ***Do not apply to the organizations directly.***
4. Center staff will contact you about a follow-up interview with the organization(s). If you are not selected for an interview, we may recommend other opportunities to pursue.
5. If you are offered a position, complete the necessary paperwork with your academic department to certify the internship. Congratulations!

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To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).

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To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: A Better Way Sustainability Intern

Site Contact/ Supervisor: Perry Shaw III, Executive Director

Website: <http://www.abetterwaynj.org>

About Organization: A Better Way specializes in helping community members find a better way to live. A Better Way was created by law enforcement officers and mental health professionals who noticed that youth at risk for incarceration and previously incarcerated individuals and their families have the least job training and lowest rate of employment. Individuals and families that would otherwise be a burden on the taxpayer can find resources and support from A Better Way. Our work in transitioning these clients and their families into self-sufficiency saves taxpayers hundreds of thousands of dollars. A Better Way is headquartered in Mercer County, New Jersey and is a 501(c)(3) non-profit organization.

Time Commitment: 8-15 hours a week

Internship Description: The intern will assist in building the sustainability of A Better Way's programs and is perfect for any candidate looking to enter the non-profit field after graduation. Duties include: Resource development, curriculum planning, and assessment. Grant research, fundraising event planning, and program curriculum development. Assist in creating surveys, questionnaires, databases, and other evaluative tools to measure the effectiveness of programs and determine further areas of need for the organization's clients.

Intern Interest/ Qualifications: The ideal candidate for this position is research-oriented, willing to network, and motivated by seeing social change in action. Preferred Sociology, Psychology, Criminology, Marketing, Economics, English, History, Political Science Majors.

Expected Benefits/Outcomes for Intern: Create new, sustainable materials that impact the organization and those they serve. Further develop necessary interpersonal and research skills for future employment. Network and interact with community and state-level leaders. Work with a unique and inspiring population of clients looking to turn their lives around.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: A Better Way Web Communications and Outreach Intern

Site Contact/ Supervisor: Perry Shaw III, Executive Director

Website: <http://www.abetterwaynj.org>

About Organization: A Better Way specializes in helping community members find a better way to live. A Better Way was created by law enforcement officers and mental health professionals who noticed that youth at risk for incarceration and previously incarcerated individuals and their families have the least job training and lowest rate of employment. Individuals and families that would otherwise be a burden on the taxpayer can find resources and support from A Better Way. Our work in transitioning these clients and their families into self-sufficiency saves taxpayers hundreds of thousands of dollars. A Better Way is headquartered in Mercer County, New Jersey and is a 501(c)(3) non-profit organization.

Time Commitment: 8-12 hours a week

Description of Duties: The intern will help develop and sustain the organization's communication strategy. The intern will be: Designing an improved website, maintaining a social media presence, developing a communication system for clients, and writing content to be featured on the website, in marketing materials, or in op-eds. Could be asked to research and pursue partnerships inside and outside the community, including private and public foundations, regional non-profits, and government entities.

Intern Interest/ Qualifications: The ideal candidate for this position is technologically savvy, possesses strong writing skills, and is interested in creative non-profit work. Preferred Journalism, Computer Science, Interactive Multimedia, Marketing, Sociology, Psychology, English, Criminology Majors.

Expected Benefits/Outcomes for Intern: Fine-tune communication, social media, and web skills. Exercise creative vision while working on a tight-knit team. Network and interact with community and state-level leaders. Work with a unique and inspiring population of clients looking to turn their lives around.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



ANCHOR HOUSE

The Houses Where Healing Begins

Intern Title: Communications and Outreach Intern

Site Contact/ Supervisor: Claire Walton, Volunteer Coordinator

Website: <http://anchorhousenj.org>

About Organization: In 1978, a group of concerned citizens founded Anchor House. They used the analogy of a ship dropping its anchor to keep it safe in the storm to visualize the mission of the agency. The anchor is supported by links of its chain, which in turn keep the anchor tied to the ship. The founders understood that life's circumstances can cause the links of a family's chain to break down. They created Anchor House as a stabilizing place for runaway homeless, and abused youth. It is a safe place to rest; wait through the storm while in crisis and a way to move on when the crisis is calmed.

Organization Mission: Anchor House provides food, emergency housing, clothing, —and hope—for hundreds of runaway and homeless teens every year—offering a beacon of survival for youth throughout the Mercer County area. Our houses and outreach programs work with youth and families in need to begin the process of mending the broken links and putting the family back together. When reunification is not possible, we make sure the youth moves to a safe place. We provide a safe haven for babies and children who must be removed from their homes, and encourage volunteers to become foster parents to children who cannot return to their families. If an older youth is homeless, we offer a safe place to live and the opportunity to learn the skills needed to start a stable, independent adult life. We reach out to the community to prevent runaway episodes and homelessness and to get youth off the streets when they have left home.

Time Commitment: Flexible

Description of Duties: Anchor House has been an “anchor” for the community by providing support, care, and hope for struggling Trenton youth. The intern will help develop and sustain Anchor House’s communication strategy to help us step forward into the digital age. We are a friendly, flexible work environment. This internship would be a great way for a student to develop their social media and professional writing portfolio. Responsibilities include but are not limited to maintaining the organization's Twitter and Facebook accounts, writing and emailing the organization's e-newsletter, cultivating relationships with partners while developing new relationships, spreading brand awareness for the organization, profiling clients, submitting material for the website, and developing promotional materials such as brochures.

Intern Interest/ Qualifications: The ideal candidate for this position is technologically savvy, possesses strong writing skills, and is interested in creative non-profit work.

Expected Benefits/Outcomes for Intern: Create new, sustainable materials that impact the organization and those they serve. Further develop necessary interpersonal and research skills for future employment. Gain experience working with youth.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).

BETTER COMMUNITY HOUSING TRENTON (BCHT)

Intern Title: Assistant to Executive Director

Site Contact/ Supervisor: Pearleen Waters, Executive Director

Website: <http://bchtrenton.org/>

About Organization: Better Community Housing of Trenton (BCHT) is a 501(C)(3) public charity established in 1972 by Father Brian McCormick of Martin House to address poverty and racism in Trenton.

Organization Mission: The mission of BCHT is to create safe, quality housing in Trenton that local people can afford to buy or rent and to support community development in at-risk urban neighborhoods. By using its own unique model, BCHT provides housing that is truly affordable to those of low and very low income at a cost lower than other low-income housing, while actively supporting community action.

Organizational Goals and Programming:

- To empower low-income Wilbur Section residents to transform their lives and earn the American Dream through affordable homeownership and education.
- To allow families to accumulate assets as a means of ending multi-generational poverty.
- To increase the sense of community and commitment to the community in the Wilbur Section, with the ultimate goal of improving the quality of life for all residents.
- To facilitate training in the trades and use “sweat equity” to help the residents learn skills to care for their own homes and to expose them to the construction trades, thus creating entrance level job opportunities for them.

Time Commitment: 10-15 hours a week

Internship Description: Better Community Housing is a small but personal office. The intern will help meet BCHT’s vision of improving the Trenton community by working hands on with the organization’s Executive Director, Pearleen Waters. The intern will help with day to day operations of Better Community Housing of Trenton and Ms. Waters. Tasks may also include working with the phone (answering and reminder calls), data entry, filing, bookkeeping and other assorted office work.

Intern Interest/ Qualifications: Organizational and collaboration skills. All majors welcome.

Expected Benefits/Outcomes for Intern: Experience the ins and outs of running a non profit on a micro level. Work closely with an executive director. Understand local-level housing policy and see the impact of poverty on New Jersey residents.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Community Engaged Learning (CEL) Assessment Intern

Site Contact/ Supervisor: Paula Figueroa-Vega, Director

Website: <http://bonner.pages.tcnj.edu>

About Organization: The Bonner Institute for Civic and Community Engagement at The College of New Jersey is responsible for mobilizing faculty, students and staff to help sustain and advance the communities in which we live. The Institute finds mission-consistent ways to improve the quality of life for all in our surrounding communities.

It cultivates the common ground that exists between the educational mission of the College and the needs of non-profit organizations and neighborhoods; it does so by creating teaching and learning opportunities that simultaneously build the capacity of TCNJ students and these groups and communities. Students become more knowledgeable, skilled and civic minded while community partners gain additional resources to effectuate positive change.

Time Commitment: 8-10 hours per week

Description of Duties: All incoming freshmen at The College of New Jersey complete a Community Engaged Learning (CEL) project either through their FSP course or as part of a "CEL Day." The CEL experience involves performing service with a community non-profit, learning about and discussing relevant issues, and reflecting on the experience. The CEL Assessment Intern will work with the Director to assess this program and tease out what is (and isn't) working well. The intern will have access to pre- and post-survey data and other indicators and will analyze trends in student satisfaction and learning outcomes. The goal will be to tailor future CEL experiences to the research completed by the intern. The intern will: Work with Bonner Institute staff to review survey data, identify trends, and make recommendations about what aspects of Community Engaged Learning are and are not working. Research best practices and model programs at the university-community level. Attend CEL Days to gain relevant experience. Attend relevant meetings internally and in the community. Present findings to Bonner Institute Director at the end of the semester.

Intern Interest/ Qualifications: The ideal candidate has experience with survey research and assessment, is interested in using data pragmatically, has a passion for research, and is a creative problem solver. Preferred majors include Sociology, Psychology, and Education.

Expected Benefits/Outcomes for Intern: Gain experience in survey research and assessment; understand community action at a systems level; interact with various non-profits; engage in meaningful service experiences; help shape a program that impacts 1400 students annually.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Bonner Education Division: Research and Assessment Assistant

Site Contact/ Supervisor: Brittany Aydelotte, Senior CEL Coordinator: Education Division

Website: <http://bonner.pages.tcnj.edu>

About Organization:

Welcome to the Bonner Institute for Civic and Community Engagement at The College of New Jersey. The Institute is responsible for mobilizing faculty, students and staff to help sustain and advance the communities in which we live; in other words, to find mission-consistent ways to improve the quality of life for all.

We work with partners throughout the Trenton community as well as Mercer, Burlington, and Hunterdon Counties to address many issues including poverty, homelessness, hunger, education, environmental needs, juvenile justice, health, immigration and more. Along with our commitment to direct service, the Bonner Institute is also dedicated to building the capacity of its partners and addressing the aforementioned issues through systemic change.

The Institute accomplishes all of this through the Bonner Community Scholars Corps, a group of over 100 TCNJ students who receive academic scholarship to provide meaningful service to the community and mobilize the campus as part of the Community Engaged Learning program.

About Organization Partners:

Academic Sports Academy – Founded in 2004, located in Trenton, NJ, ASA is an academic and enrichment program for students Kindergarten through 8th grades. Students in the program attend five-days a week and receive tutoring, literacy enrichment, homework help, and the opportunity to participate in enrichment programs and trips. The Bonner Community Scholars lead each classroom and Bonner Institute Staff assist with management and assessment of the program.

Hedgepeth/Williams Middle School – H/W is located in Trenton, NJ and serves students from 6th – 8th grade. The Bonner Institute has been a partner to the school for more than eight years and host annual programs to provide enrichment experiences for H/W students.

Time Commitment: 10-12 hours a week.

Description of Duties: Working with the Bonner Institute Education Division staff and team to complete the research, assessment and analysis of the programs connected to ASA and H/W School. Development of new assessment tools if needed and implementation of those assessment tools may also be required. Reports are to be developed once data is collected about the impact of the programs along with suggested improvements. *Please note that the intern will work with both the agencies and the TCNJ Bonner Institute.*

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To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).

Intern Interest/ Qualifications: Research, knowledge of educational assessments, ability to work with students K-8, strong communications skills, report writing skills, data collection, and ability to be flexible and take initiative.

Job Tasks: Review current assessment goals and plans. Assist in implementation assessments. Identify and evaluate assessment plans and tools. Analyze data collected from assessments. Draft reports around the impact of the programs and suggest improvements. Find or create new assessment tools as needed.

Expected Benefits/Outcomes for Intern: Improved understanding of urban education, out-of-school programming, nonprofit programs, educational assessments, and experience in working directly with students and staff.



Intern Title: Assistant Community Engagement Coordinator

Site Contact/ Supervisor: Keating Johnson, Development and Communications Coordinator

Website: <http://www.thecrisisministry.org/>

About Organization: The Crisis Ministry was founded in 1980 by the leadership of Nassau Presbyterian Church and Trinity Episcopal Church in Princeton as a community response to the economic recession of the time. Nassau Presbyterian Church provided space from day one. Our Princeton operation continues there and at two locations in Trenton's downtown and Chambersburg neighborhoods. The Crisis Ministry is a non-sectarian and non-proselytizing organization with no political mission. We do not discriminate on the basis of gender, sexual identity, age, ethnicity, religious status, or national origin.

Organization Mission: Partnering with our community to achieve stability for our neighbors in need.

Time Commitment: 8-10 hours a week

Description of Duties: Working closely with the Development and Communications Coordinator, the Assistant Community Engagement Coordinator intern will focus on the Crisis Ministry's outreach to the community as well as other organizations. Crisis Ministry works more efficiently when they are on the same page as the rest of the community in Trenton. Communications and outreach will be the central focus of this internship. This would be the perfect opportunity for anyone interested in pursuing a career in social media, non-profits, or professional writing. Duties will include, but are not limited to, coordinating the logistics of events and volunteer projects, writing for the electronic newsletter, reaching out to community organizations, and thinking through and potentially managing social media outlets.

Intern Interest/ Qualifications: The ideal candidate would be detail-oriented, flexible, creative, and capable of working well with others.

Expected Benefits/Outcomes for Intern: The intern will be able to develop crucial office-related and professional skills while seeing day to day operations of a nonprofit. He or she will be able to network with local non-profits. This internship would be a strong way to build up a professional writing portfolio.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).

El Centro, Catholic Charities

Intern Title: ESL Education Intern

Site Contact/ Supervisor: Natasha Perez, CEL Coordinator- Human Services Division

Website: <http://www.catholiccharitiesrenton.org/cc3/index.php?page=el-centro>

About Organization: The Family Resource Center (El Centro) is a multi-service, family-focused community resource center and community building program serving Mercer County with special emphasis on meeting the needs of the Latino community in Trenton. Catholic Charities, the driving force behind El Centro, is a non-profit organization with almost 100 years of experience serving the community with mental health and social services.

Organization Mission: Catholic Charities, Diocese of Trenton, inspired by the Scriptures as reflected in Catholic Social Teaching, alleviates human suffering and improves the quality of life of individuals and families, especially the poor and vulnerable, through service, advocacy and community building.

Time Commitment: 12-15 hours a week, Mon. & Wed. evening availability preferred

Internship Description: The intern will provide essential teaching and tutoring services to members of the Latino community in Trenton. He/she will develop and implement ESL lesson plans, leading ESL classes twice a week. Volunteer interns will be responsible for leading group ESL classes and using an established curriculum to improve students' listening, speaking, reading, and writing skills. A significant portion of the internship will be spent developing lesson plans. Interns will also provide one-on-one tutoring support as needed. *Please note that the intern will work with both the agency and the TCNJ Bonner Institute which helps to facilitate this program.*

Intern Interest/ Qualifications: Strong leadership skills, cultural sensitivity, ability to work with a curriculum. Some ESL teaching/tutoring experience preferred. Spanish language competency encouraged but not required.

Expected Benefits/Outcomes for Intern: Make a direct impact on the lives of those around them by teaching an invaluable skill; gain teaching and curriculum development skills; develop lesson plans for portfolio.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Environmental Education Research Intern

Site Contact/ Supervisor: Michael Nordquist, Bonner Institute Environment Division Coordinator and Allison Kohler, Fernbrook Farms School Programs Coordinator

Website: <http://www.fernbrookeducation.org/>

About Organization: Our mission is to provide hands-on educational experiences for people of all ages by exploring the complex interconnectedness of our natural world. Our purpose is to educate about agriculture, the sources of our food and the importance of nutrition for healthy lifestyles. We believe people should make meaningful connections with our natural world in order to become responsible stewards of local and global sustainability.

Time Commitment: Flexible

Description of Duties: The Environmental Education Research Intern will focus on researching environmental education based out of farms. The goal is to provide the best quality education for students – especially urban students- in order to have them engage with their environment and healthy food. The research will include, but is not limited to, best practices in environmental education and environmental centers, urban education programs at farms, and fundraising opportunities. *Please note that the intern will work with both the agency and on-site at the TCNJ Bonner Institute.*

Intern Interest/ Qualifications: The ideal intern would have an interest in environmental issues and is capable of thorough research. Preferred majors include Political Science, Sociology, Education, Biology, among others.

Expected Benefits/Outcomes for Intern: Develop strong research skills with a final report as a tangible result of the internship. Work in both an educational and direct service capacity.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Assistant Construction Coordinator Intern

Site Contact/ Supervisor: Dan Santa Lucia, Construction Coordinator

Website: <https://www.habitatta.org/>

About Organization: Habitat for Humanity of Trenton is part of a global, nonprofit housing organization operated on Christian principles that seeks to put God's love into action by building homes, communities and hope. Habitat for Humanity of Trenton is dedicated to eliminating substandard housing locally and worldwide through constructing, rehabilitating and preserving homes; by advocating for fair and just housing policies; and by providing training and access to resources to help families improve their shelter conditions. Habitat for Humanity was founded on the conviction that every man, woman and child should have a simple, durable place to live in dignity and safety, and that decent shelter in decent communities should be a matter of conscience and action for all. The Trenton affiliate has a particular interest in strengthening communities as a whole.

Time Commitment: 10-15 hours a week

Description of Duties: This internship is a fantastic way for an engineering student to develop real world, hands on experience. The Assistant Construction Coordinator Intern will be 1) able to engage with architectural and building firms as well as local vendors 2) heavily involved in the full gauntlet of construction prep with tasks including but not limited to: project bids, field visits to sites, sculpting out projects, documentation, coordinating safety training, and attending construction committee meetings.

Intern Interest/ Qualifications: The intern must be an engineering student.

Expected Benefits/Outcomes for Intern: The intern will develop valuable hands on experience working with the Construction Coordinator. He or she will be able to deal first hand with vendors. The intern will have plenty of finished projects to display as experience from this internship.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Assistant Community Outreach Intern

Site Contact/ Supervisor: Chelsea Naylor, Community Outreach Director

Website: <https://www.habitatta.org/>

About Organization: Habitat for Humanity of Trenton is part of a global, nonprofit housing organization operated on Christian principles that seeks to put God's love into action by building homes, communities and hope. Habitat for Humanity of Trenton is dedicated to eliminating substandard housing locally and worldwide through constructing, rehabilitating and preserving homes; by advocating for fair and just housing policies; and by providing training and access to resources to help families improve their shelter conditions. Habitat for Humanity was founded on the conviction that every man, woman and child should have a simple, durable place to live in dignity and safety, and that decent shelter in decent communities should be a matter of conscience and action for all. The Trenton affiliate has a particular interest in strengthening communities as a whole.

Time Commitment: 8-15 hours a week

Description of Duties: The Assistant Community Outreach Intern duties will include, but are not limited to: recruiting families and veterans for Habitat housing, finding places for seminars, working with the education program for families, tracking hours spent by families in classes and the school grades of children, designing flyers, developing and sustaining social media, reaching out to local colleges, coordinating marketing events, writing press releases, and updating the website.

Intern Interest/ Qualifications: The intern must be social and outgoing. Knowledge of Spanish is a plus.

Expected Benefits/Outcomes for Intern: The intern will develop very hands on experience working in a community setting, will develop a network of contacts in the local non-profit sector, and will sharpen his or her marketing, outreach, communication, and program development skills.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Development Intern

Site Contact/ Supervisor: Lacrede Riley, Development Director

Website: <https://www.habitatta.org/>

About Organization: Habitat for Humanity of Trenton is part of a global, nonprofit housing organization operated on Christian principles that seeks to put God's love into action by building homes, communities and hope. Habitat for Humanity of Trenton is dedicated to eliminating substandard housing locally and worldwide through constructing, rehabilitating and preserving homes; by advocating for fair and just housing policies; and by providing training and access to resources to help families improve their shelter conditions. Habitat for Humanity was founded on the conviction that every man, woman and child should have a simple, durable place to live in dignity and safety, and that decent shelter in decent communities should be a matter of conscience and action for all. The Trenton affiliate has a particular interest in strengthening communities as a whole.

Time Commitment: 8-15 hours a week

Description of Duties: The Development Intern duties will include, but are not limited to: event planning, marketing events, reaching out to corporate partners, tracking volunteer hours and where they volunteered, tracking money donated and when, where, and for what it was donated, helping to automate the application process at the Habitat food pantry, and helping to develop an end of the year data report.

Intern Interest/ Qualifications: The intern must be interested in non-profits and have an interest in non-profit administration.

Expected Benefits/Outcomes for Intern: The intern will learn the ins and outs of running and developing a non-profit and will have a tangible end-of-year report to document his or her work.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Marketing & Development Intern

Site Contact/ Supervisor: Catharine Vaucher, Director of Development and Marketing

Website: <http://www.hitops.org/>

About Organization: HiTOPS was established in 1987 as a youth-focused healthcare and education center to address concerns for the HIV epidemic and requests for reproductive healthcare. Over HiTOPS 25 year history, programs and services have expanded to address the changing health needs of young people, ages 11 to 26, and to serve the increasing number of requests for services throughout the state.

Organization Mission: HiTOPS is a 501(c)(3) nonprofit organization with the intended impact of healthy, empowered youth who make health-enhancing choices and avoid long-term negative health outcomes.

Time Commitment: 8-15 hours a week

Internship Description: The Marketing and Development Intern will work to raise HiTOPS' profile as a leading youth-focused center in Trenton through public relations initiatives and the development of policy/advocacy projects. The intern's responsibilities include: 1) Working with staff on the new branding and subsequent development of new image through new logo and program materials (printed, stanchion, and web pages); and 2) Researching new sources of grants/contributions for advocacy and policy initiatives.

Intern Interest/ Qualifications: Strong organizational and research skills, some background in communications preferred.

Expected Benefits/Outcomes for Intern: Further develop skills in branding, advertising, and grant research; create portfolio of research projects and marketing materials to document work accomplished.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Grants and Communications Intern

Site Contact/ Supervisor: Jacquelin Giacobbe, Grants and Communications Manager

Website: <http://www.isles.org>

About Organization: Founded in 1981, Isles, Inc. is a community development and environmental organization based in Trenton, New Jersey.

Organization Mission: With a mission to foster self-reliant families and healthy, sustainable communities, Isles develops cost effective, powerful ways to strengthen people and places in challenging urban settings.

Organizational Goals and Programming:

- Revitalize communities by developing green affordable homes, parks and community agriculture and coordinating efforts that improve social service delivery.
- Train and educate youth and adults through a vocational high school and green job training center.
- Build wealth by supporting social enterprises, microbusinesses, and other financial and credit building services.
- Stimulate green, healthy living by cleaning up environmental hazards, fostering energy efficiency and promoting healthy lifestyle.

Time Commitment: 10-12 hours a week.

Description of Duties: Working with the Resource Development team, the intern will support grants and communications related activities. The successful candidate will strengthen Isles' capacity to manage, track, and grow communications efforts, research and evaluate grant opportunities, and improve internal organizational and data management systems.

Intern Interest/ Qualifications: Communications, writing, social media and web development, information systems, grant writing, nonprofit development

Job Tasks: Review current communications goals and strategies and assist in implementation. Identify and evaluate grant opportunities in accordance with internal protocol. Refine use of Salesforce as tool to track and measure grant activity. Reorganize grants and communications files in accordance with file retention plan. Review Constant Contact system use and processes and create plan for improvement. Draft press releases, articles, and other materials as needed.

Expected Benefits/Outcomes for Intern: Improved understanding of nonprofit communications and grant development systems and techniques. Improved use of information systems and data analysis.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Internal Communications Intern

Site Contact/ Supervisor: John Hart, COO

Website: <http://www.isles.org>

About Organization: Founded in 1981, Isles, Inc. is a community development and environmental organization based in Trenton, New Jersey.

Organization Mission: With a mission to foster self-reliant families and healthy, sustainable communities, Isles develops cost effective, powerful ways to strengthen people and places in challenging urban settings.

Organizational Goals and Programming:

- Revitalize communities by developing green affordable homes, parks and community agriculture and coordinating efforts that improve social service delivery.
- Train and educate youth and adults through a vocational high school and green job training center.
- Build wealth by supporting social enterprises, microbusinesses, and other financial and credit building services.
- Stimulate green, healthy living by cleaning up environmental hazards, fostering energy efficiency and promoting healthy lifestyle.

Time Commitment: 10-12 hours a week.

Description of Duties: Working with the Chief Operating Officer of Isles Inc., the Internal Communications Intern will build on existing efforts to integrate community outreach activities. Utilizing learned organizational, behavioral and community coordinating techniques the successful candidate will help to implement a plan that 1) Strengthens Isles capacity to capture community based information and meet demand for information 2) Creates an informed consumer and builds a culture of choice for those we serve 3) Develops Isles ability to capture, measure and report on outreach outcomes.

Intern Interest/ Qualifications: Community/Urban Planning; Organizational Behavior; Community Organizing; Utilizing Information Systems to Improve Process

Job Tasks: Review Isles' current outreach communication strategies and goals and assist in improvement strategies and implementation. Actively staff Outreach Team meetings assisting in agenda development and data presentations. Help develop information systems protocol that increases Sales Force utilization across all areas of Isles Inc.

Expected Benefits/Outcomes for Intern: Improved understanding of non profit administration. Improved community development and organizational behavioral techniques.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Environmental Health and Policy Intern

Site Contact/ Supervisor: Peter W. Rose, Managing Director

Website: <http://www.isles.org>

About Organization: Founded in 1981, Isles, Inc. is a community development and environmental organization based in Trenton, New Jersey.

Organization Mission: With a mission to foster self-reliant families and healthy, sustainable communities, Isles develops cost effective, powerful ways to strengthen people and places in challenging urban settings.

Organizational Goals and Programming:

- Revitalize communities by developing green affordable homes, parks and community agriculture and coordinating efforts that improve social service delivery.
- Train and educate youth and adults through a vocational high school and green job training center.
- Build wealth by supporting social enterprises, microbusinesses, and other financial and credit building services.
- Stimulate green, healthy living by cleaning up environmental hazards, fostering energy efficiency and promoting healthy lifestyle.

Time Commitment: 12 hours a week.

Description of Duties: Working with the Director of Environmental Health, the Environmental Health and Public Policy Intern will support the environmental health and public policy goals of Isles through research, writing, networking and external communication strategies. Intern will be asked to participate and/or help coordinate in a variety of community events, prepare and/or edit external communications (web, newspaper, social media) and make phone calls to support a variety of efforts.

Intern Interest/ Qualifications: Community/Urban Planning; Community Organizing; Public Policy, Environmental Health

Job Tasks: The successful candidate will provide support for the following activities:

- 1) Development and passage of legislation that would require a child's lead screening be submitted to district at time of school entry.
- 2) NIEHS research project to test new intervention that may help lead poisoned children in Trenton Schools.
- 3) Convening of a lead, energy and healthy homes conference

Expected Benefits/Outcomes for Intern: Improved understanding environmental health issues in urban communities. Improved research skills and abilities. Increased understanding of legislative process in NJ. Improved communication skills.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Housing Research Intern

Site Contact/ Supervisor: Peter W. Rose, Managing Director

Website: <http://www.isles.org>

About Organization: Founded in 1981, Isles, Inc. is a community development and environmental organization based in Trenton, New Jersey.

Organization Mission: With a mission to foster self-reliant families and healthy, sustainable communities, Isles develops cost effective, powerful ways to strengthen people and places in challenging urban settings.

Organizational Goals and Programming:

- Revitalize communities by developing green affordable homes, parks and community agriculture and coordinating efforts that improve social service delivery.
- Train and educate youth and adults through a vocational high school and green job training center.
- Build wealth by supporting social enterprises, microbusinesses, and other financial and credit building services.
- Stimulate green, healthy living by cleaning up environmental hazards, fostering energy efficiency and promoting healthy lifestyle.

Time Commitment: Up to 12 hours a week.

Description of Duties: Working with the Managing Director of Isles Community Enterprises, the Housing Research Intern will perform critical research on the financial outcomes of foreclosure assistance and 1st time home ownership for low income families.

Intern Interest/ Qualifications: Working with the Managing Director of Isles Community Enterprises, the Housing Research Intern will perform critical research on the financial outcomes of foreclosure assistance and 1st time home ownership for low income families.

Job Tasks: The successful candidate will:

- 1) Research existing evaluation of foreclosure assistance and first time home buyer programs and long term outcomes for customers.
- 2) Randomly sample Isles foreclosure customers with positive mortgage modifications. Perform analysis/projection of 30 year financial outcome for modification (asset value increase, tax deduction, repairs, tax payments, utilities, etc.). Perform same analysis/projection for the potential financial outcomes if homeowner did not receive a mortgage and rented instead.
- 3) Randomly sample and review Isles' 1st time homebuyers portfolio. Perform analysis/projection of current financial situation of homeowners. Interview homeowners. Determine long-term financial outcomes if homeowner rented in higher opportunity neighborhood instead.

Expected Benefits/Outcomes for Intern: Improved understanding housing and homeownership for low income communities. Improved research skills and abilities.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Property Development Intern

Site Contact/ Supervisor: David Schrayner, Managing Director

Website: <http://www.isles.org>

About Organization: Founded in 1981, Isles, Inc. is a community development and environmental organization based in Trenton, New Jersey.

Isles' Mill One building is located at One North Johnston Avenue in the Bromley neighborhood of Hamilton Township, which borders East Trenton. This underutilized 240,000 square foot former textile factory is the centerpiece of a redevelopment effort that, once complete, will house Isles' headquarters, art studios, offices for other nonprofit organizations, and mixed income housing units. The conversion of this historic mill will employ cost-effective sustainable design, including renewable energy, expansive day lighting, energy-efficient heating and cooling systems, green materials, water recycling, and healthy open spaces

Time Commitment: Up to 12 hours a week.

Description of Duties: This position will assist the Managing Director in coordinating financial packaging, modeling, reports, and other communication related to the planning and development of the 11.5 acre contiguous properties. Assist in the design and carrying out of marketing and lease-up plans, including outreach and research on arts, public interest, and other appropriate stakeholders that may co-locate at Mill One

Intern Interest/ Qualifications: Property/ Real Estate Development; Architecture; Interior Design; Community/Urban Planning; Utilizing Information Systems to Improve Process.

Job Tasks: Assist in compiling input from lenders and building owners and managers to confirm operating assumptions for the Mill One Building Development Project. Additional responsibilities will include seeking input from general contractors regarding development cost assumptions, helping in the preparation of bid documents, compiling documents for Board presentation and providing general assistance to the managing Director as the Mill One project develops further.

Expected Benefits/Outcomes for Intern: Improved understanding of property development, non-profit administration.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Juvenile Justice Family Engagement Intern

Site Contact/ Supervisor: Edwin Lee, Jr., Director of Juvenile Parole & Transitional Services

Website: <http://www.njjjc.org>

About Organization: The JJC was established in 1995 by statute to lead the reform of the juvenile justice system in the State of New Jersey. The JJC is the single agency of State government with centralized authority for planning, policy development and provision of services in the juvenile justice system. Its three primary responsibilities are the care, custody, and rehabilitation of juvenile offenders committed to the agency by the courts, the support of local efforts to provide services to at risk and court involved youth, and the supervision of youth on juvenile parole.

Time Commitment: 10-15 hours a week

Description of Duties: It is estimated that over the next five years, thousands of youths will be released from the JJC's custody to communities throughout New Jersey. JP&TS provides parole supervision to these juvenile offenders and assists them as they transition to home, their neighborhoods, and schools through a gradual, planned, and purposeful "step-down" parole process. Intern(s) will work with the director to research and support grant opportunities; increase the frequency of communication between staff and juvenile-justice involved families; strengthen the capacity to manage, track, and expand the overall communications efforts; improve internal organizational and data management capabilities; review existing goals and strategies for family engagement for potential improvements; and assist staff to develop family engagement programs.

Intern Interest/ Qualifications: The ideal candidate for this position has strong research skills and an interest in fields like criminal justice, juvenile justice, or public policy. Preferred majors include but are not limited to Criminology, Sociology, Communication Studies, and Political Science. Knowledge of Microsoft Excel, PowerPoint, and Adobe LiveCycle would be beneficial.

Expected Benefits/Outcomes for Intern: Fine-tune research and communications skills; create a tangible research project (e.g., a final strategy paper or grant report) that documents the intern's accomplishments; develop a network of contacts at the local and state level in the field of juvenile justice; experience the field at a macro/statewide level.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Juvenile Justice Public Information Intern

Site Contact/ Supervisor: Sharon Lauchaire, Statewide Public Information Officer

Website: <http://www.njjjc.org>

About Organization: The JJC was established in 1995 by statute to lead the reform of the juvenile justice system in the State of New Jersey. The JJC is the single agency of State government with centralized authority for planning, policy development and provision of services in the juvenile justice system. Its three primary responsibilities are the care, custody, and rehabilitation of juvenile offenders committed to the agency by the courts, the support of local efforts to provide services to at risk and court involved youth, and the supervision of youth on juvenile parole.

Time Commitment: 10-15 hours a week

Description of Duties: The Public Information Office of the JJC is responsible for coordinating communication inside and outside the Commission. An intern in this role would work with the division's head to convey information to the public through press releases, web postings, etc. while also helping to manage communication within the organization. The intern would achieve a broad overview of the programs and services the JJC offers all over the state while developing a network of contacts in the fields of criminal justice and public safety. Tasks would include: helping to design the JJC's new webpage; conducting research of juvenile justice-related website and potential referral links; drafting content in cooperation with JJC Directors while managing flow and consistency; assisting with internal communications via messages to staff and JJC Intranet postings; assisting with external communication via press releases.

Intern Interest/ Qualifications: The ideal candidate for this position has strong writing skills and an interest in fields like criminal justice, juvenile justice, or public policy. Preferred majors include but are not limited to Criminology, Sociology, Communication Studies, English, and Journalism.

Expected Benefits/Outcomes for Intern: Fine-tune communication, social media, and web skills; develop a portfolio of communications projects (e.g., press releases, web postings) that could be showcased in future job opportunities; develop a network of contacts at the local and state level in the field of juvenile justice; experience the field at a macro/statewide level.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Parole Improvement Committee Intern

Site Contact/ Supervisor: Edwin Lee, Jr., Director of Juvenile Parole & Transitional Services

Website: <http://www.njjjc.org>

About Organization: The JJC was established in 1995 by statute to lead the reform of the juvenile justice system in the State of New Jersey. The JJC is the single agency of State government with centralized authority for planning, policy development and provision of services in the juvenile justice system. Its three primary responsibilities are the care, custody, and rehabilitation of juvenile offenders committed to the agency by the courts, the support of local efforts to provide services to at risk and court involved youth, and the supervision of youth on juvenile parole.

Time Commitment: 10-15 hours a week

Description of Duties: Intern(s) will assist the Office of Juvenile Parole & Transitional Services to research and support grant opportunities; collect and interpret data regarding parole violations; participate in training of staff regarding parole sanctions and incentives; research best practices in the field of supervision of youthful offenders; conduct site visits with staff to statewide parole offices, Secure Care facilities and Community Programs; and participate in weekly planning and monthly staff meetings.

Intern Interest/ Qualifications: The ideal candidate for this position has strong writing skills and an interest in fields like criminal justice, juvenile justice, public policy, or social work. Preferred majors include but are not limited to Criminology, Sociology, Communication Studies, Psychology, Political Science, English, and Journalism. Knowledge of Microsoft Excel, PowerPoint, and Adobe LiveCycle would be beneficial.

Expected Benefits/Outcomes for Intern: Fine-tune research and communications skills; create a tangible research project (e.g., a final strategy paper or grant report) that documents the intern's accomplishments; develop a network of contacts at the local and state level in the field of juvenile justice; experience the field at a macro/statewide level.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Rehabilitative & Treatment Services Research Assistant

Site Contact/ Supervisor: Alice Garcia, Supervisor of Rehabilitative & Treatment Services Unit

Website: <http://www.njjjc.org>

About Organization: The JJC was established in 1995 by statute to lead the reform of the juvenile justice system in the State of New Jersey. The JJC is the single agency of State government with centralized authority for planning, policy development and provision of services in the juvenile justice system. Its three primary responsibilities are the care, custody, and rehabilitation of juvenile offenders committed to the agency by the courts, the support of local efforts to provide services to at risk and court involved youth, and the supervision of youth on juvenile parole.

Time Commitment: 12-15 hours a week

Description of Duties: The JJC is committed to “providing youthful offenders with a continuum of rehabilitative services and sanctions in appropriate settings that promote positive growth and development opportunities.” Intern(s) in this office will help develop and receive surveys from the Juvenile Justice Commission's Community Programs and Secure Facilities social workers and will assign random numbers to the submissions. This information will be reviewed and shared with the Juvenile Justice Commission's Information Technology Unit for data collection and interpretation.

Intern Interest/ Qualifications: The ideal candidate for this position has strong writing and research skills and an interest in fields like criminal justice, juvenile justice, and research. Preferred majors include but are not limited to Criminology, Sociology, Psychology, or Anthropology.

Expected Benefits/Outcomes for Intern: Fine-tune research and assessment skills; develop a network of contacts at the local and state level in the field of juvenile justice; help develop survey and other research tools that will have a direct impact on JJC's programs and the youth within them.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Community Programs Training Assistant

Site Contact/ Supervisor: James Doone, Sr., Office of Community Programs

Website: <http://www.njjjc.org>

About Organization: The JJC was established in 1995 by statute to lead the reform of the juvenile justice system in the State of New Jersey. The JJC is the single agency of State government with centralized authority for planning, policy development and provision of services in the juvenile justice system. Its three primary responsibilities are the care, custody, and rehabilitation of juvenile offenders committed to the agency by the courts, the support of local efforts to provide services to at risk and court involved youth, and the supervision of youth on juvenile parole.

Time Commitment: 12-15 hours a week

Description of Duties: In addition to secure jail-type institutions, the JJC operates less restrictive facilities for juveniles who do not require a secure setting. Eleven community programs are located throughout the state and accept juveniles from anywhere in the State of New Jersey. Intern(s) will collaborate with the Office of Community Programs' Youth Worker Training Curriculum Team to develop curricula for staff; prepare agendas; record attendance; and assist in training preparation. Based on the availability of the intern, he/she would be extended an opportunity to participate in the training as their schedule allows.

Intern Interest/ Qualifications: The ideal candidate for this position is interested in health, research and analysis, youth development and/or juvenile justice. Preferred majors would include Criminology, Sociology, Education, and Psychology. Knowledge of PowerPoint would also be beneficial.

Expected Benefits/Outcomes for Intern: Work in a creative and collaborative environment; create tangible products in the form of curricula; develop a network of contacts at the local and state level in the field of juvenile justice; work at the intersection of youth development, juvenile justice, and education.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Marketing & Publicity Intern

Site Contact/ Supervisor: Lynne Azarchi, Executive Director

Website: <http://kidsbridgemuseum.org/>

About Organization: Kidsbridge is a non-profit organization dedicated to providing imaginative, hands-on programs focusing on: anti-bullying and anti-cyberbullying; tolerance; diversity appreciation and respect for all persons; victim empowerment and positive self-esteem; conflict resolution and empathy; sensitivity to persons with disabilities; understanding of LGBT persons and grassroots youth activism.

The Kidsbridge Tolerance Museum is the only youth-oriented tolerance museum in the United States. As of July 2014, the Tolerance Museum is located in the Ewing Senior & Community Center in Ewing, NJ.

Organization Mission: The Kidsbridge mission is to educate and empower children and youth through character education, diversity appreciation and pro-social life skills training. The purpose is to create empathetic individuals and caring citizens who live their lives without prejudice or discrimination and who are positive advocates for themselves and others

Time Commitment: Minimum of 8 hours a week

Description of Duties: Kidsbridge is a small organization with ambitious goals. We rely on interns to help us expand our program, both in its reach and in its effectiveness. The intern will: Develop social media strategies; Create email promo packets for elementary, middle and high school educators; Analyze website traffic statistics; Design flyers and brochures; Distribute flyers on college campuses; Improve college student section on KB website; Volunteer at the Museum a certain number of hours per week as docent.

Intern Interest/ Qualifications: A Kidsbridge internship would be a good fit for anyone interested in understanding the needs of a small nonprofit organization. It would also be perfect for anyone passionate about helping youth to be successful and empowered. There is scope for an intern to pursue a particular interest and use a special talent. Most importantly, for people who enjoy working with children, being a museum docent is a lot of fun.

Expected Benefits/Outcomes for Intern: Further develop branding and advertising skills while making a direct impact on student attitudes.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Museum Support Intern

Site Contact/ Supervisor: Lynne Azarchi, Executive Director

Website: <http://kidsbridgemuseum.org/>

About Organization: Kidsbridge is a non-profit organization dedicated to providing imaginative, hands-on programs focusing on: anti-bullying and anti-cyberbullying; tolerance; diversity appreciation and respect for all persons; victim empowerment and positive self-esteem; conflict resolution and empathy; sensitivity to persons with disabilities; understanding of LGBT persons and grassroots youth activism.

The Kidsbridge Tolerance Museum is the only youth-oriented tolerance museum in the United States. As of July 2014, the Tolerance Museum is located in the Ewing Senior & Community Center in Ewing, NJ.

Organization Mission: The Kidsbridge mission is to educate and empower children and youth through character education, diversity appreciation and pro-social life skills training. The purpose is to create empathetic individuals and caring citizens who live their lives without prejudice or discrimination and who are positive advocates for themselves and others

Time Commitment: Minimum of 8 hours a week

Description of Duties: Kidsbridge is a small organization with ambitious goals. We rely on interns and volunteers to help us expand our program, both in its reach, and in its effectiveness. The intern will: Volunteer at the Museum a certain number of hours per week as docent; observe KB life skills programs in Trenton– both elementary and middle school; conduct grant research; journal research on topics related to Kidsbridge; research studies on meanness, cruelty in media and effect on youth; research/explore funding for interfaith and other programs; research aspiration to college programs; assist with updating donor/prospect database; assist TCNJ psychology students with pre and post assessment surveys.

Intern Interest/ Qualifications: A Kidsbridge internship would be a good fit for anyone interested in understanding the needs of a small nonprofit organization. It would also be perfect for anyone passionate about helping youth to be successful and empowered. There is scope for an intern to pursue a particular interest and use a special talent. Most importantly, for people who enjoy working with children, being a museum docent is a lot of fun.

Expected Benefits/Outcomes for Intern: Making a direct impact on student attitudes towards tolerance; developing research skills.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



MERCER COUNTY REENTRY TASK FORCE

REBUILDING COMMUNITIES. COLLABORATING FOR CHANGE.

Intern Title: Research & Policy Intern

Site Contact/Supervisor: Perry Shaw III, Chair, and Adams Sibley, CEL Center Liaison

Website: <http://www.mercerreentry.org/>

Our Mission: To build a safer and more just Mercer County through advocacy, awareness building, and collaborative action.

Our Vision: Homegoers returning to Mercer County will have the resources, guidance, and support to break the cycle of crime, achieve personal fulfillment, and strengthen their communities.

Time Commitment: 8-10 hours a week

Description of Duties: Intern(s) will support the research goals and sustainability of the Mercer County Reentry Task Force. Tasks include conducting literature reviews and issue briefs; maintaining social media presence; updating the internal and external wiki pages; recording meeting minutes; attending weekly planning meetings; attending monthly full board meetings; producing communications materials including flyers and brochures; conducting outreach to community members and potential members; researching and suggesting policy initiatives to undertake; cataloging and summarizing previous initiatives.

Intern Interest/ Qualifications: The intern should be interested in criminal justice, social and collaborative action, and state/community-level politics. Preferred majors include Criminology, Sociology, Political Science, and Communication Studies.

Expected Benefits/Outcomes for Intern: The intern will gain valuable experience in understanding prisoner reentry and its challenges, will meet monthly with a collaborative group of executive directors, government representatives, and community leaders, and will gain insight into policy formation. The intern will create issue briefs and research documents that can be used as part of an academic portfolio.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Assistant Volunteer Coordinator Intern

Site Contact/ Supervisor: Rucha Gadre, Director of the Food Bank

Website: <http://mercerstreetfriends.org/food-bank/>

About Organization: As a Quaker-affiliated, nonsectarian 501(c)(3) organization, Mercer Street Friends honors the equality of all people and strives for a just, prosperous, and peaceful society for all. We respond to the needs of the community to build alliances that will have the most meaningful impact in addressing issues of poverty. We provide a range of integrated services that build community, nurture self-worth and independence, and offer resources for children, families, and communities to overcome poverty and its lasting effects.

Organization Mission: Bridging opportunity gaps...helping families and communities make the journey out of poverty.

Time Commitment: 10-15 hours a week. The intern must be available every third Thursday of every month from 2-4 and the fourth Thursday of every month from 3-5.

Description of Duties: Mercer Street Food Bank provides much needed food and assistance to families and individuals in need. The intern's tasks will center around the food pantry's distribution and preparation. Duties will include, but are not limited to, helping Mercer Street Friends with their food pantry upkeep and interacting with volunteers and patrons, assisting in the managing of the mobile food pantry, creating an orientation for volunteers, supervising volunteers, sorting and inventorying food donations, data entry that tracks donations, and possible use of social media outlets.

Intern Interest/ Qualifications: The ideal intern will be detail-oriented, punctual, a strong leader, and capable of lifting up to 20 lbs. More than anything, the intern must be responsible and reliable.

Expected Benefits/Outcomes for Intern: Gain direct and indirect service experience while supervising both volunteers and donations. Guide creation of curricula/program designs. Interact with and support individuals from all walks of life, include clients, volunteers, and other staff members.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Economic Volunteer Intern

Site Contact/ Supervisor: Nicol Nicola, Economic Policy Specialist

Website: <http://www.midjerseychamber.org/>

About Organization: Established in 1868, we are the first Chamber of Commerce in the State of New Jersey and the third largest. Our focus is the Central New Jersey region: north to Lambertville, south to Mt. Laurel, west to Bucks County, east to Freehold and beyond.

Located in the Capital County at the heart of the State, we are the premier business organization. For over 145 years, the Chamber unites the region with a common goal of collective economic, social and cultural growth, and serves as the hub for business resources and valuable relationships.

Our Vision is to best connect Chamber members with the resources and opportunities they need to realize their goals.

Time Commitment: 10-15 hours/week

Description of Duties: Our internship program is designed to assist students or anyone who is looking for a volunteer internship to learn and experience the professional environment while performing necessary tasks. The intern will: assist Economic Development Department; perform academic research; assist Nicol Nicola in her economic development reports/studies by sending her economic studies/reports/articles; research economic policy; assist other departments; submit a bi-weekly timesheet.

Intern Interest/ Qualifications: The intern is expected to have basic knowledge of the working of foreign economies and their regulatory environments. Preferred Economics Major.

Expected Benefits/Outcomes for Intern: Hands on experience working with the third largest Chamber of Commerce in the state, gaining invaluable skills while applying content material; learning about economic development and the local, state, and national level.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: International Trade Specialist Intern

Site Contact/ Supervisor: Nicol Nicola, Economic Policy Specialist

Website: <http://www.midjerseychamber.org/>

About Organization: Established in 1868, we are the first Chamber of Commerce in the State of New Jersey and the third largest. Our focus is the Central New Jersey region: north to Lambertville, south to Mt. Laurel, west to Bucks County, east to Freehold and beyond.

Located in the Capital County at the heart of the State, we are the premier business organization. For over 145 years, the Chamber unites the region with a common goal of collective economic, social and cultural growth, and serves as the hub for business resources and valuable relationships.

Our Vision is to best connect Chamber members with the resources and opportunities they need to realize their goals.

Time Commitment: 10-15 hours/week

Description of Duties: Our internship program is designed to assist students or anyone who is looking for a volunteer internship to learn and experience the professional environment while performing necessary tasks. The intern will: assist Nicol Nicola in garnering up-to-date trade information; research public export support programs; attend events on behalf of the Chamber and provide a brief summary about the events; reach out to potential partners in promoting NJ exports; assist other departments.

Intern Interest/ Qualifications: The intern is expected to have basic knowledge of the working of foreign economies and their regulatory environments. Preferred Economics and/or International Relations Major.

Expected Benefits/Outcomes for Intern: Improved understanding of international trade as it pertains to a local level.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Public Policy Intern

Site Contact/ Supervisor: Nicol Nicola, Economic Policy Specialist

Website: <http://www.midjerseychamber.org/>

About Organization: Established in 1868, we are the first Chamber of Commerce in the State of New Jersey and the third largest. Our focus is the Central New Jersey region: north to Lambertville, south to Mt. Laurel, west to Bucks County, east to Freehold and beyond.

Located in the Capital County at the heart of the State, we are the premier business organization. For over 145 years, the Chamber unites the region with a common goal of collective economic, social and cultural growth, and serves as the hub for business resources and valuable relationships.

Our Vision is to best connect Chamber members with the resources and opportunities they need to realize their goals.

Time Commitment: 10-15 hours/week

Internship Description: Requires interns to aid with multifold tasks. The role of a public policy volunteer intern is vital to help us execute functions that relate to our non-profit business organization. The intern will: assist the Public Policy and Economic Development Departments. Assist Nicol Nicola in her economic development reports/studies. Send her economic studies/reports/articles. Conduct research. MRCC conducts research on various topics. We will inform the intern of what topics we would like him or her to research. Research public policy and economic policy. Visit the *New Jersey State Legislature* website (<http://www.njleg.state.nj.us/>) to research new laws that are being debated or passed. Monitor newspapers' websites, business announcements, political news, events that are occurring in Central NJ. Read and write articles related to politics/economics. Assist other departments. Maintain our Gmail account. Search for individuals receiving recognition in the community, new businesses in the area, and newly elected officials in the region.

Intern Interest/ Qualifications: Preferred Political Science, Economics, and/or Marketing Major

Expected Benefits/Outcomes for Intern: Learn invaluable skills on the day to day workings of a non profit.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Center for Community Engaged Learning & Research

Old Trenton Neighborhood Network (OTN)

Intern Title: Buy Local Intern

Site Contact/ Supervisor: Brandon Barney/ Celestine Chukumba

About Organization: The Old Trenton Neighborhood (OTN) Network is a group of local stakeholders in the downtown area of Trenton that are dedicated to supporting economic development through the arts and community development projects. The OTN Network works on a variety of projects, including community art events, developing a database of historical sites and homes in the area, hosting a bi-weekly radio show, and providing workshops for small businesses in the area.

Time Commitment: 8-12 hours a week. Preferred availability Thursdays from 4:30-6:30p at TCNJ's TrentonWorks office.

Description of Duties: The Buy Local Intern will work with Old Trenton Neighborhood as an active member of the collaborative to help establish a Buy Local campaign for Trenton. He or she will be heavily involved in introducing a Buy Local campaign and website for the city of Trenton in order to stimulate the local economy. This will entail researching existing models in cities across the country, finding best practices, collaborating with local non-profits, meeting with different local business owners, and marketing the campaign. The intern is expected to be at meetings to share updates on their work as well as to take minutes of the meeting.

Intern Interest/ Qualifications: The ideal candidate for this position has a background in business or economics. Some experience in marketing and/or web design/coding a plus.

Expected Benefits/Outcomes for Intern: The intern will have a tangible final product from their internship in the form of the Buy Local website and campaign. S/he will be able to engage with local businesses and non-profits to network throughout the city of Trenton. The intern will develop hands on research and evaluation skills.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Center for Community Engaged Learning & Research

Old Trenton Neighborhood Network (OTN)

Intern Title: Old Trenton Neighborhood Economic Intern

Site Contact/ Supervisor: Brandon Barney/ Celestine Chukumba

About Organization: The Old Trenton Neighborhood (OTN) Network is a group of local stakeholders in the downtown area of Trenton that are dedicated to supporting economic development through the arts and community development projects. The OTN Network works on a variety of projects, including community art events, developing a database of historical sites and homes in the area, hosting a bi-weekly radio show, and providing workshops for small businesses in the area.

Time Commitment: Flexible. Preferred availability Thursdays from 4:30-6:30p at TCNJ's TrentonWorks office.

Description of Duties: The Old Trenton Neighborhood and Mill One Economic Intern will work with the Old Trenton Neighborhood (OTN) to help stimulate the local economy of Trenton. The intern is expected to attend and contribute to weekly meetings. The intern will help with several projects that OTN is involved with such as: adopting a local business, supporting the Buy Local campaign, mapping local businesses, and planning a block party where local vendors can sell food. He or she will also help to analyze the economic and environmental impact of Isles' new Mill One building. This entails: Assessing the impact of Mill One, assessing the sustainability of the project, promoting the collaboration of the "urban village," tracking business tenants, and possibly advertising the project.

Intern Interest/ Qualifications: The ideal candidate for this position has a background in economics, community asset mapping, and/or advertising.

Expected Benefits/Outcomes for Intern: OTN projects will provide the intern with tangible projects to display as experience. They will be able to engage with local businesses and non-profits to network throughout the city of Trenton. The intern will develop hands on researching and evaluating skills.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Box Office Managing Assistant Intern

Site Contact/ Supervisor: Damion Parran, Managing Director

Website: <http://www.passagetheatre.org/>

About Organization: Passage Theatre Company is committed to the creation and production of socially relevant new plays and community devised arts programming that transforms the lives of individuals and community.

- *Passage Creates* new work in order to advance and diversify the art-form and our collective culture, affording emerging and established playwrights a platform for sharing diverse perspectives on complex and important issues.
- *Passage Produces* theater with professionalism and integrity, affording professional, emerging and youth actors the rare opportunity to breathe life into new characters and speak their truths to inspire, educate and entertain diverse audiences.
- *Passage Educates* youth and adults of all ages and backgrounds to explore, fully realize and share their greatest creative potential and the potential of community through the power of expression - onstage, in the classroom, in their neighborhoods and across the nation.
- *Passage Aspires* to achieve national prominence as a creative force for advancing the art form, as a model for transforming community through arts and in transforming lives through the power of theatre.

Time Commitment: Flexible

Description of Duties: The Box Office Managing Assistant intern will work with Passage to assist in the management of the theatre company. The intern duties will include, but are not limited to: Marketing, box office management, general producing (assisting with casting, assisting with audience development, etc.), maintaining social media (Facebook, Twitter, and Instagram), and staffing non-profit fundraising events.

Intern Interest/ Qualifications: Passage is seeking an intern with a good work ethic, passion for getting things done, and an interest in community engagement. The intern should have an interest in administration and non-profits.

Expected Benefits/Outcomes for Intern: Experience the inner workings of a nonprofit arts organization in the city, while developing advertising skills and networking with community members who are passionate about the arts.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Policy Analyst (multiple positions open)

Site Contact/ Supervisor: Karina Kainth, PolicyOptions Coordinator & Brandon McKoy, Research Advisor

Website: <http://www.policyoptions.org/>

About The Initiative: The goal of the PolicyOptions.org network is to fill an important gap in our public life: the availability of accurate, balanced, comprehensive information and analysis about the issues that we care about and hope to impact through public policy and civic engagement. We believe colleges and universities can help bridge the divide between engaged citizens, community-based organizations, policymakers, and researchers.

The Trenton News Bureau features policy-related news and PolicyOptions Issue Briefs on topics of local interest that draw upon policies and program models from around the country and world.

This effort is being led by the Corella and Bertram F. Bonner Foundation based in Princeton, NJ, working initially with its network of 70 colleges and universities that participate in the Bonner Scholar and Bonner Leader Program.

Time Commitment: Min. 8 hours per week

Internship Description: The intern will work with Trenton's PolicyOptions cohort to inform local and state-level decisions through informed research and information sharing. The intern will have editorial license in publishing relevant policy-related news articles and creating and publishing issue briefs that help summarize for the website's audience the details of certain policy-related issues. The intern will: Identify and contribute policy-related news to the website, draft policy-based issue briefs, and engage in community outreach projects to promote the website to key Trenton stakeholders.

Intern Interest/ Qualifications: Applicants should have strong research, writing, and organizational skills. The ideal candidate will be organized and work well with tight deadlines. Preferred majors include but are not limited to Political Science, Sociology, History, English, and Journalism.

Expected Benefits/Outcomes for Intern: The intern will gain extensive writing and editorial experience, publish issue briefs for inclusion in the intern's professional portfolio, and play an important role as a policy consultant for community organizations in Trenton.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Center for Community Engaged Learning & Research

Presidents' Climate Commitment Committee (PCCC)

Intern Title: College Sustainability Research Intern

Site Contact/ Supervisor: Michael Nordquist, Ph.D., CEL Coordinator for Environment and Community Development Division

Website: <http://climate.pages.tcnj.edu/>

About Organization: The Presidents' Climate Commitment Committee (PCCC) was established upon the signing of the American College & University Presidents' Climate Commitment (ACUPCC) by President Gitenstein in the Spring of 2007. This agreement calls for the development of a comprehensive plan to achieve climate neutrality for our campus. It gives tangible actions that we will initiate in order to reduce greenhouse gas emissions.

Time Commitment: Flexible

Description of Duties: The College Sustainability Research Intern will primarily focus on research that would aid the college in shifting towards carbon neutrality. The bulk of the research will be focused on different education institutions around the country and comparing their different models of sustainable transportation. In particular, the intern will research different shuttle models adopted by other colleges. Different models will be compared and presented in a report to the PCCC. The goal is to push for a new approach towards commuting to TCNJ that would reduce the environmental impact of individual commuters driving to the college.

Intern Interest/ Qualifications: The ideal intern would have an interest in environmentalism, is capable of thorough research, and is comfortable working independently.

Expected Benefits/Outcomes for Intern: Develop strong research skills with a final report as a tangible result of the internship. Become an integral part of moving TCNJ towards becoming a carbon neutral institution. Network with administration, faculty, and staff at the college.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Administrative Support Intern

Site Contact/ Supervisor: TBD

Website: <http://www.rescuemissionoftrenton.org/about.php>

About Organization: Since its humble beginnings, the Mission has always reached out to those least equipped to cope with the hardships of life. The City Rescue Mission was founded in 1915 by Mr. and Mrs. William Anderson at a time when rescue missions were springing up in urban areas throughout the United States as Evangelical Christians sought to bring the Gospel to growing urban centers. The belief in the intrinsic worth of each individual continues to motivate the Rescue Mission of Trenton to provide the highest quality care and to offer support, encouragement, and a sense of dignity to all who enter through its doors.

Time Commitment: 1 or 2 days a week for a maximum of 12 hours per week.

Description of Duties: The Administrative Support intern will assist the Rescue Mission by providing administrative and secretarial support to the Administrative Office of the Rescue Mission. The internship is the perfect opportunity to learn the ins and outs of running a non-profit and general business administration. The intern: Types and designs general correspondence: memos, charts, tables, graphs, etc. Proofreads copy of spelling, grammar and layout, makes appropriate changes. Works independently and within a team on special and ongoing projects, which may include: planning and coordinating multiple presentations, disseminating information, coordinating direct mailings, and creating brochures. Assists with fundraising activities as required. Provides administrative services to other departments, as needed. Provides general Administrative support.

Intern Interest/ Qualifications: Active learning and listening, critical thinking, written comprehension and expression Machine, Tools and Equipment: Microsoft Office (Word, Excel, PowerPoint, Publisher and Outlook) Valid driver's license.

Expected Benefits/Outcomes for Intern: Experience the ins and outs of running a non profit on a micro level. Networking opportunities with non-profits in Trenton

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Communications Intern

Site Contact/ Supervisor: Allison Chatham, Communication Coordinator & Volunteer Manager

Website: <http://www.shilohcdc.org/>

About Organization: The objective of the SCDC is to bring about change in the community through the delivery of services that positively affect Education, Community Relations, Crime, Substance Abuse, Health Care, Employment, Housing and Economic development.

Its subsidiaries include the Capital Corridor Family Life Service, Capital Corridor Education Service, Capital Corridor Cultural Arts Service and Capital Corridor Investments, each of which is a 501(c)(3) corporation with its own independent Board of Directors. The prime role of the SCDC is to provide guidance and oversight to its subsidiaries to ensure its mission and vision is achieved.

Time Commitment: Minimum of 6 hours a week

Description of Duties: Communications interns will be responsible for (1) maintaining Shiloh CDC's social media accounts; (2) Composing a newsletter; (3) Developing brochures and presentations for the various programs; (4) Completing a quarterly social media report; and (5) Contributing to the existing Shiloh CDC Style Guide and Visual Media Guidelines.

Intern Interest/ Qualifications: Applicants should have strong verbal and written communication skills and experience working with MS Office. Applicants should be organized, work well with tight deadlines, and be creative. Marketing, Communications, or Graphic Design Major.

Expected Benefits/Outcomes for Intern: Develop sustainable and accessible advertising material.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Capital Youth Mentoring Program Intern

Site Contact/ Supervisor: Allison Chatham, Communication Coordinator & Volunteer Manager

Website: <http://www.shilohcdc.org/>

About Organization: The objective of the SCDC is to bring about change in the community through the delivery of services that positively affect Education, Community Relations, Crime, Substance Abuse, Health Care, Employment, Housing and Economic development.

Its subsidiaries include the Capital Corridor Family Life Service, Capital Corridor Education Service, Capital Corridor Cultural Arts Service and Capital Corridor Investments, each of which is a 501(c)(3) corporation with its own independent Board of Directors. The prime role of the SCDC is to provide guidance and oversight to its subsidiaries to ensure its mission and vision is achieved.

Time Commitment: Min. 4 hours per week, Wed & Thurs, 5-7 pm

Description of Duties: CYMP interns will be responsible for interacting with 1-2 young adults in a small group atmosphere. Interns will provide homework help, mentoring, and help assigned youth develop social skills. Youth range from 5-18.

Intern Interest/ Qualifications: Applicants should be comfortable working with youth from diverse backgrounds, leading small groups, and be flexible and creative. Interested in education, social work, or psychology.

Expected Benefits/Outcomes for Intern: Develop communication skills while working with students of different backgrounds to deliver material.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Nursing Intern

Site Contact/ Supervisor: Allison Chatham, Communication Coordinator & Volunteer Manager

Website: <http://www.shilohcdc.org/>

About Organization: The objective of the SCDC is to bring about change in the community through the delivery of services that positively affect Education, Community Relations, Crime, Substance Abuse, Health Care, Employment, Housing and Economic development.

Its subsidiaries include the Capital Corridor Family Life Service, Capital Corridor Education Service, Capital Corridor Cultural Arts Service and Capital Corridor Investments, each of which is a 501(c)(3) corporation with its own independent Board of Directors. The prime role of the SCDC is to provide guidance and oversight to its subsidiaries to ensure its mission and vision is achieved.

Time Commitment: 2 days a week

Description of Duties: NJCEED is part of the New Jersey Department of Health and Senior Services. Mercer County NJCEED (affiliated with Shiloh CDC) provides qualifying residents with comprehensive screening services for breast, cervical, prostate, and colorectal cancer. The services include education, outreach, early detection, case management, screening, tracking, and follow-up. The Mercer County NJCEED intern is responsible for (1) preparing patients for examination; and (2) assisting with client paperwork and registration.

Intern Interest/ Qualifications: Applicants should be 3rd or 4th-year nursing students with the ability to work with clients from diverse backgrounds. Spanish fluency preferred but not required.

Expected Benefits/Outcomes for Intern: Apply skills learned in undergraduate classes while developing language skills.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Workforce Development Intern

Site Contact/ Supervisor: Allison Chatham, Communication Coordinator & Volunteer Manager

Website: <http://www.shilohcdc.org/>

About Organization: The objective of the SCDC is to bring about change in the community through the delivery of services that positively affect Education, Community Relations, Crime, Substance Abuse, Health Care, Employment, Housing and Economic development.

Its subsidiaries include the Capital Corridor Family Life Service, Capital Corridor Education Service, Capital Corridor Cultural Arts Service and Capital Corridor Investments, each of which is a 501(c)(3) corporation with its own independent Board of Directors. The prime role of the SCDC is to provide guidance and oversight to its subsidiaries to ensure its mission and vision is achieved.

Time Commitment: Minimum of 10 hours a week

Description of Duties: The Workforce Development intern is responsible for (1) planning and hosting job readiness workshops; (2) assisting with workshop implementation and scheduling; (3) developing training materials for future workshops; and (4) compiling reports on workshop quality and outcomes.

Intern Interest/ Qualifications: Applicants should be organized, proficient in MS Office and Google tools, and possess strong written and verbal communication skills. Business, Management, Human Resources Major.

Expected Benefits/Outcomes for Intern: Direct involvement in the planning necessary for a successful workshop.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Trenton Downtown Association Planning Intern

Site Contact/ Supervisor: Christian Martin, Executive Director

Website: <http://www.destinationtrenton.com>

About Organization: The Trenton Downtown Association is the non-profit organization that manages the Special Improvement District in downtown Trenton, New Jersey. Since 1986, TDA has offered programs that promote economic growth and development in the capital city. TDA provides ombudsman services, financing information, referrals, public relations consulting, event planning, and marketing assistance for Trenton businesses. Through maintenance of a clean and safe commercial district, support for the arts and cultural heritage, and public policy planning and advocacy, the TDA is leading the revitalization of the City of Trenton.

Time Commitment: 8-15 hours a week

Description of Duties: Assist in downtown business initiatives, public works maintenance planning, farmer's market organizing, arts and cultural coordination. Strong writing and editing skills required.

Intern Interest/ Qualifications: The intern must be interested in non-profits and have an interest in non-profit administration and/or urban planning.

Expected Benefits/Outcomes for Intern: Network with business owners, non-profits, city planners, and government officials; develop organizational and management skills; promote Trenton's historical and cultural value.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Trenton Downtown Association History Intern

Site Contact/ Supervisor: Christian Martin, Executive Director

Website: <http://www.destinationtrenton.com>

About Organization: The Trenton Downtown Association is the non-profit organization that manages the Special Improvement District in downtown Trenton, New Jersey. Since 1986, TDA has offered programs that promote economic growth and development in the capital city. TDA provides ombudsman services, financing information, referrals, public relations consulting, event planning, and marketing assistance for Trenton businesses. Through maintenance of a clean and safe commercial district, support for the arts and cultural heritage, and public policy planning and advocacy, the TDA is leading the revitalization of the City of Trenton.

Time Commitment: 8-15 hours a week

Description of Duties: Contribute hours to staffing the Trenton Visitor Center, develop marketing material on Trenton history, research archives and update maps/plaques of Trenton historical places. Strong writing and editing skills required. The intern can also assist in a film editing/history project with Isles. Isles and the Trenton Historic Development Collaborative produced a series of eighteen StoryCorps audio interviews and several hours of video around the downtown community. The intern will edit these materials into manageable clips that can be shared within Trenton and preserved for the future.

Intern Interest/ Qualifications: The intern should be interested in film, history, journalism, or writing.

Expected Benefits/Outcomes for Intern: The intern will be able to research, write, and film lasting pieces on the history of Trenton to educate people about the city's storied past and will have a tangible product at the end of the internships.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Community Engagement Intern

Site Contact/ Supervisor: Gregory Paulson, Deputy Director & Gregory Williams, DMin, Director of Community Engagement

Website: www.trentonhealthteam.org

About the Organization: Trenton Health Team, Inc. is a nationally-recognized, innovative community-based health improvement collaborative serving the six zip codes of Trenton, New Jersey. The collaborative is comprised of Capital Health, St. Francis Medical Center, the City of Trenton Department of Health, and Henry J. Austin Health Center. Since its founding, THT has worked to improve health outcomes at the population level by focusing on five strategic initiatives:

- expanding access to primary care;
- improving community wide clinical care coordination, with a strong focus on vulnerable and high-need, high-cost populations that utilize emergency and inpatient services;
- engaging the community through a unified community health needs assessment (CHNA) and community health improvement plan to reduce health disparities.
- utilizing data to improve population health through our Health Information Exchange; and
- becoming certified as a Medicaid ACO.

In collaboration with our broad-based, 40-member Community Advisory Board, THT works to eliminate disparities affecting health, improve the quality of life for our community, and fulfill our vision to make Trenton the healthiest city in the state.

Time Commitment: 1-2 days per week (negotiable)

Internship Description: The Community Engagement Intern will be responsible for performing a scan of community organizations to develop a map of services provided within the community and points of intersection between these organizations. The Intern will also provide administrative support for the Community Advisory Board and the National Quality Forum's "Improving Population Health By Working With Communities" initiative.

Intern Interest/ Qualifications: Applicants should be public policy, public health, or government relations students with a specific interest in working with a broad-based community coalition committed to improving the health of Trenton through grassroots action and policy change. Access to transportation is required as much of the work will occur in the community.

Expected Benefits/Outcomes for Intern: The intern will gain hands-on experience in community outreach, have access to networking opportunities with organizations in the public health field, and play an important role in expanding healthcare access in Trenton.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Care Management Nursing Intern

Site Contact/ Supervisor: Gregory Paulson, Deputy Director & Kelly Jackson, DNP, APN-C, CDE, Director of ACO Clinical Care

Website: www.trentonhealthteam.org

About the Organization: Trenton Health Team, Inc. is a nationally-recognized, innovative community-based health improvement collaborative serving the six zip codes of Trenton, New Jersey. The collaborative is comprised of Capital Health, St. Francis Medical Center, the City of Trenton Department of Health, and Henry J. Austin Health Center. Since its founding, THT has worked to improve health outcomes at the population level by focusing on five strategic initiatives:

- expanding access to primary care;
- improving community wide clinical care coordination, with a strong focus on vulnerable and high-need, high-cost populations that utilize emergency and inpatient services;
- engaging the community through a unified community health needs assessment (CHNA) and community health improvement plan to reduce health disparities.
- utilizing data to improve population health through our Health Information Exchange; and
- becoming certified as a Medicaid ACO.

In collaboration with our broad-based, 40-member Community Advisory Board, THT works to eliminate disparities affecting health, improve the quality of life for our community, and fulfill our vision to make Trenton the healthiest city in the state.

Time Commitment: 1-2 days per week (negotiable)

Internship Description: Embedded with THT's Care Management Team (consisting of a Registered Nurse, Licensed Social Worker, and two Community Health Workers), the Nursing Intern will be responsible for assisting with vital signs, patient education and helping patients develop health care goals. The Nurse Intern will also assist the RN with medical, behavioral and social assessments and attend interdisciplinary care conference within the Care Management Team as well as with Community Partners. The Nurse Intern will participate in the development of treatment plans for THT's client cohort.

Intern Interest/ Qualifications: Applicants should be 3rd or 4th year nursing students with a specific interest in working in a low-income urban community with complex high-need patients who may be homeless and may have substance abuse and/or mental health comorbidities. Access to transportation is required as much of the work will occur in the community.

Expected Benefits/Outcomes for Intern: The intern will gain professional experience crafting treatment plans, network with leading organizations in care management at the care conference, and play a vital role in expanding healthcare access in Trenton.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Social Work Intern

Site Contact/ Supervisor: Gregory Paulson, Deputy Director & Patricia Ni'ma, MSW, LSW

Website: www.trentonhealthteam.org

About the Organization: Trenton Health Team, Inc. is a nationally-recognized, innovative community-based health improvement collaborative serving the six zip codes of Trenton, New Jersey. The collaborative is comprised of Capital Health, St. Francis Medical Center, the City of Trenton Department of Health, and Henry J. Austin Health Center. Since its founding, THT has worked to improve health outcomes at the population level by focusing on five strategic initiatives:

- expanding access to primary care;
- improving community wide clinical care coordination, with a strong focus on vulnerable and high-need, high-cost populations that utilize emergency and inpatient services;
- engaging the community through a unified community health needs assessment (CHNA) and community health improvement plan to reduce health disparities.
- utilizing data to improve population health through our Health Information Exchange; and
- becoming certified as a Medicaid ACO.

In collaboration with our broad-based, 40-member Community Advisory Board, THT works to eliminate disparities affecting health, improve the quality of life for our community, and fulfill our vision to make Trenton the healthiest city in the state.

Time Commitment: 1-2 days per week (negotiable)

Internship Description: Embedded with THT's Care Management Team (consisting of a Registered Nurse, Licensed Social Worker, and two Community Health Workers), the Social Work Intern will assist THT's Social Worker with obtaining benefits for clients, interfacing with various community agencies, conducting face-to-face interviews with program participants and community partners, and facilitating presentations at community sites such as the Trenton Area Soup Kitchen, Rescue Mission of Trenton, Kingsbury Towers, and other locations.

Intern Interest/ Qualifications: Applicants should have specific interest in working in a low-income urban community with patients who have complex medical and social needs. Access to transportation is required as much of the work will occur in the community.

Expected Benefits/Outcomes for Intern: The intern will have experiential learning and professional development opportunities working with clients and conducting interviews, networking opportunities with community organizations, and will play a vital role in expanding healthcare access in Trenton.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Center for Community Engaged Learning & Research

Trenton Violence Reduction Strategy

Intern Title: Trenton Violence Reduction Strategy Researcher

Site Contact/ Supervisor: Patrick Donohue, Assistant Provost and Executive Director of the Center for Community Engaged Learning and Research

Website: <http://bonner.pages.tcnj.edu/2013/10/16/trenton-violence-reduction-strategy/>

About Organization: The Trenton Violence Reduction Strategy is an innovative approach to reduce violence in Trenton. It offers 40 known offenders an "exit strategy" (social service and outreach professionals providing 1-1 assistance to help them get a job and become self-sufficient) to a life of crime and the threat of harsh consequences.

Time Commitment: Flexible

Internship Description: The Trenton Violence Reduction Strategy (TVRS) is an innovative program which offers low-level offenders a way out through social services, mentoring, and employment assistance. An intern is needed to support the program and its caseworkers, which meet weekly to discuss progress and strategies. The intern would be asked to engage in creative projects that will inform the success of the program. For instance, the intern may assist in creating a database of incarcerated Trentonians using public records and making a detailed report that recommends individuals the TVRS team should work with before they are released to society. He or she will work on other related assignments, report to the Assistant Provost for Community Engaged Learning and Partnerships, and can work on campus or at the Center's downtown program space --TrentonWorks (5 S. Broad St.). The intern will: Produce research that will inform TVRS staff strategies; attend weekly meetings; coordinate with staff and caseworkers; interface with public safety and law officials to ensure best use of resources; report to project supervisor.

Interest/Qualifications: The intern should be thorough, detail-oriented, and have a passion for social justice. Preferred major is Criminology, but all applicants welcome.

Expected Benefits/Outcomes for Intern: The intern will be able to work closely with Bonner staff members and produce a tangible final product in the form of the database.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Center for Community Engaged Learning & Research

TrentonWorks Gallery

Intern Title: Gallery Assistant, TrentonWorks Gallery

Site Contact/ Supervisor: Bryan Faller and Michelle Nugent, Gallery Coordinators

Website: <http://celr.pages.tcnj.edu/programs/trentonworks-tcnjs-innovation-foundry/>

About Organization: The Gallery at TrentonWorks' aim is to promote a creative dialogue among Trenton's visual and performing artists, BFA students at The College of New Jersey and elsewhere, and professional artists regionally, nationally, or even internationally within the context of socially engaged art.

TrentonWorks is TCNJ's downtown hub for innovation, creativity, collaboration, and community change. It is primarily a space where members of the campus and local community can come together to learn, share experiences, apply knowledge, and utilize skills addressing important public challenges or interests. The goal of the TrentonWorks initiative is to provide expanded programming to TCNJ and Trenton's communities, increase daytime and evening activity in Trenton's downtown area, and to promote economic development in the city.

Time Commitment: 8-10 hours per week

Internship Description: The Gallery at TrentonWorks is an initiative of TCNJ's Center for Community Engaged Learning and Research which aims to advance the Trenton community through the arts. Since opening in early 2014, the gallery has hosted exhibitions featuring the work of local artists, social activists, and high school students, among others, and was a featured gallery during Art All Day 2014. Located in the heart of downtown, the gallery is seeking to offer even more to the community and hopes to engage an intern in this exciting process. The assistant coordinator will work with staff to recruit artists for the space, to engage visiting community members, to expand the scope and reach of the gallery, and to help define what the gallery aims to achieve. *Tasks include:* Work with staff to recruit artists for gallery; set up exhibitions; manning gallery desk during open daytime hours; assist in marketing, outreach, and branding; attend weekly steering committee meetings; recruit TCNJ faculty and students to engage and use the space; assist in community programming.

Interest/Qualifications: The ideal candidate is passionate about visual art, community engagement, and/or social justice and has a strong command of art history and education. Preferred majors include Visual Arts, Art History, Art Education, IMM, and Marketing.

Expected Benefits/Outcomes for Intern: Contributing creative input to the growth of a socially-engaged art gallery; working with an array of staff, artists, and community members; gaining experience curating a gallery; learning how art can be used to explore critical social issues.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Operation Fatherhood Research Intern

Site Contact/ Supervisor: Carter W. Patterson, Program Manager

Website: <http://uihfamilypartners.org/>

About Organization: UIH Family Partners is New Jersey's oldest non-profit. We are 156 years old, having started as an orphanage here in Mercer County. Today, we are still here providing services to fathers.

Organization Mission: The mission of Operation Fatherhood is to provide guidance and to assist “fathers to become dads.” While the program serves men from all walks of life, the majority of those who participate in its programs are unemployed, non-custodial fathers who face multiple systemic barriers to self-sufficiency. Through a comprehensive array of free programs and services, the provider agency empowers and equips men to play a more active and positive role in the lives of their children and families: physically, emotionally and financially.

Time Commitment: 10-12 hours a week

Description of Duties: UIH Family Partners’ Operation Fatherhood is looking for a rock-star/brainiac intern to help us organize and research the “Economics of Discrimination.” The interest duties include, but are not limited to: Assisting with researching the links between Absentee Fathers and childhood success. Color coding and organizing case files. Assist with the creation of a “Dad” database. Collaborate with Client Services Specialist to instruct small groups of men in parenting and job readiness classes. Organize a Latino/Spanish speaking community outreach plan. RESEARCH, RESEARCH, RESEARCH AND EVALUATION.

Intern Interest/ Qualifications: Preferred Sociology, Political Science, Psychology, Education, and/or Criminology Major.

Expected Benefits/Outcomes for Intern: Honing research skills while gaining interpersonal skills; working hands-on with an inspiring and challenging population of fathers; working in New Jersey’s oldest non-profit; gaining insight in the field of social work.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Visitation Home, Inc.

A Catholic shared living residence for adults with developmental disabilities

Intern Title: Evaluation and Assessment Intern

Site Contact/ Supervisor: Denise Reil, Executive Director

Website: <http://www.visitationhome.org/>

About Organization: Visitation Home is a Catholic community (open to all faiths) where people with developmental disabilities and those without, live together as family, called by the truth of the Gospel principle that human life is sacred at every stage and in every situation. We recognize our responsibility to grow in a spirit of openness, simplicity, and love through meaningful relationships. It is through these relationships that we discover each other's gifts and the inherent dignity of each individual. Visitation Home is a non-profit, faith-based initiative. This shared living community, located in Mercer County, NJ, is a place where developmentally disabled adults and their assistants live together as family, complemented by the support of neighborhood volunteers. VH is a small organization with strong family involvement.

Time Commitment: Flexible

Description of Duties: Intern needed to develop and implement an evaluation of the day program and incorporate best practices for assessing this type of program. Other potential projects include developing lesson plans for the day program or creating a logic model.

Intern Interest/ Qualifications: Grant research and writing highly desired. Student must be an independent worker, self-starter, possess the ability to multitask and dedicated to the organization's mission.

Expected Benefits/Outcomes for Intern: Gain experience in non-profit administration; hands-on practice of research and evaluation skills; gain insight in the field of social work; network with experienced staff and community volunteers.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Community Journalist Intern

Site Contact/ Supervisor: Madeline Bell, Policy Coordinator

Website: <http://thewall.pages.tcnj.edu/>

About Organization: The Wall is dedicated to giving voice to and empowering individuals experiencing homelessness, as well as raising public awareness of the various issues facing the homeless population.

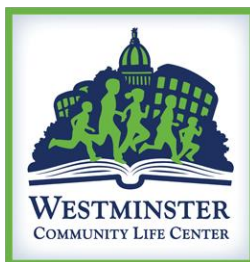
Time Commitment: 6-8 hours a week

Description of Duties: The Wall is a newspaper written by the homeless and for the homeless. The goal is to provide a voice for the voiceless by letting them reflect on their experiences as well as their thoughts on politics, community, art, and culture. The Community Journalist Intern will support this mission by aiding in the newspaper and its website. The duties of the Community Journalist Intern include, but are not limited to, writing content, managing social media outlets, customizing the layout, advertising the website, and updating the website.

Intern Interest/ Qualifications: The ideal intern would have an interest in either journalism or social justice issues with experience working with Wordpress.

Expected Benefits/Outcomes for Intern: Develop communication and writing skills while focusing on social justice issues. This internship would be valuable experience for anyone interested in journalism, web design, social media, or social justice. The intern will have a tangible work product in the form of a newspaper at the end of the semester.

To apply for an internship, please contact Adams Sibley (sibleya@tcnj.edu or 609-771-2754).



Intern Title: Math Literacy Program Coordinator

Site Contact/ Supervisor: Angela Johnson, Executive Director

Website: <http://welovetrenton.org/>

About Organization: Westminster Community Life Center, Inc. is a community based organization serving the Trenton area, primarily the East Ward.

Organization Mission: Our mission is to enhance and enrich the lives of our neighborhood families by providing supplemental educational services at minimal cost to our underserved community. Our experienced and nurturing staff is committed to creating quality programming that engages and inspires the community.

Organizational Goals and Programming:

- Education and childhood literacy –
 - Curriculum based literacy program providing 100 hours of reading support per student per school year
 - Curriculum based math literacy program focusing on giving a solid foundation in basic math concepts which may include using physical activity
- Safe harbor for children immediately following school
- Meals and nourishment for children and their families who may be suffering from food insecurity

Time Commitment: Flexible

Description of Duties: Able to write and implement age appropriate lesson plans with a cross-content emphasis that will broaden the students' exposure to non-traditional learning environments. Able to connect the after school program math curriculum to the math curriculum being used in the Trenton Public Schools in order to provide students with the tools to extend their learning beyond the school day.

The intern will: Design a math curriculum which includes physical activity and reinforces math concepts through practical application. Provide administrative and creative oversight including but not limited to conducting team exercises (small and large) with the children, initially focusing on grades K to 3, but which can be expanded to include grades 4 thru 8. Improve overall competency in math concepts which are transferable to understanding and application during standardized math tests. Perform individual math assessments at the beginning, midpoint and end of the school year and charting the results by student, grade and gender. Assist in the selection, ordering and inventory of all assessment resources. Give developmentally age appropriate feedback to children and parents about their progress and assist in the creation and implementation of a reward program that emphasizes effort and progress. Participates in the analysis of program data and uses data to assist in making program improvement suggestions to be implemented during the following academic year.

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Responsible for training, monitoring and scheduling part time Math Literacy Support Specialists and Program specialists to meet the needs of the students. Participate in the overall daily activities of the after school program, including, but not limited to escorting students from local school, assisting with food program which addresses the issue of child food insecurity within the urban climate we serve, and providing overall homework assistance and academic support.

Intern Interest/ Qualifications: Engaged in an accredited Bachelor's Degree program in Elementary Education and/or fulfilling the State of New Jersey Department of Education requirements for highly qualified teachers in a content area. At least one year of experience working with at-potential children with a diverse set of experiences and cultures.

Expected Benefits/Outcomes for Intern: Create their own portfolio of lessons and activities that are proven to work with students in an urban district. Unparalleled job preparation if going into the education field.