



# AQUINAS CENTER

## BONNER SUMMER FELLOWSHIP PROGRAM 2013

### SITE OVERVIEW

Aquinas Center  
1700 Fernon Street  
Philadelphia, PA 19145  
[www.staquinas.com](http://www.staquinas.com)

**Site Supervisor:** Bethany Welch, Director  
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### PLACEMENT OVERVIEW

**Fellowship Position Title:** Education and Outreach Fellow

**Fellowship Position Summary:** Aquinas Center's Companions on the Journey Project provides support for immigrants living in South Philadelphia in order to increase quality of life outcomes for these individuals and families. The Education and Outreach Fellow will conduct outreach with the local Latin American community to develop and then help deliver an English literacy based summer camp for children and youth. The Fellow will develop volunteer applications, marketing materials, intake forms, and program evaluation plan, as well as assist in designing the camp curriculum. In addition, the Fellow will support volunteer camp staff during the day to day operation, research funding opportunities for future programming, and maintain thorough records for grant reports.

**Roles and Responsibilities:**

- 1) Conduct outreach with the local Latin American community to develop an English literacy-based summer camp for youth;
- 2) Develop volunteer applications, marketing materials, intake forms, and program evaluation plans;
- 2) Assist in designing camp curriculum;
- 3) Support volunteer campu staff during day to day operations; and
- 4) research funding opportunities for future programming and maintain thorough records for grant reports.

### AGENCY DESCRIPTION

**Mission Statement:** Aquinas Center seeks to be a vibrant space where people come together to practice hospitality, promote education, and engage in service in order to foster mutual support and shared understanding across cultures.

**Organizational Goals:** Aquinas Center seeks to equip our immigrant neighbors with the legal and language resources they need to advocate for themselves and their families. Communities experience many challenges related to local and national immigration policies, limited access to education, unfair employment practices, substandard housing, and domestic violence. As a result, Aquinas Center activities include: ESL classes for adults and children; home visiting; one on one legal guidance and topical seminars; after school tutoring, a literacy focused summer camp for children of newly arrived immigrants; and accompaniment for hospital visits, immigration related court appearances, and school conferences. Aquinas Center strives to provide services that are inclusive, relevant, and accountable to the people receiving the support.



## DESIRED CANDIDATE QUALIFICATIONS

### All Bonner Fellows

Bonner Fellows will represent some of the most standout students across the Bonner Network, ideally students who are in search of a new and exciting challenge and are interested in building their professional network, who demonstrate:

- commitment to the Bonner Program model and its core values (i.e. the Common Commitments);
- passion for social justice, service, and civic engagement;
- excellent organization, written and oral communication, and analytical skills;
- ability to work autonomously and in team settings;
- readiness for a capstone-level project;
- effective time management skills; and
- a motivated, focused, reliable self-starter.

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### Aquinas Center: Education and Outreach Fellow

#### REQUIRED SKILLS

Flexibility in a dynamic inner-city setting that is multicultural and ever changing; outstanding writing and research skills; respect for organizational culture of a faith-based work environment

#### PREFERRED EXPERIENCES

Spanish language skills (speaking and writing); direct experience in an urban environment

## ADDITIONAL CONSIDERATIONS FOR THIS POSITION

**AmeriCorps (YES):** This position is approvable for AmeriCorps.

**Skills Acquired in this Positions:** goal setting, running a meeting, event planning, grant writing, marketing and public relations, networking, public education, and volunteer recruitment & management

**Funding:** Check with your Bonner Director and Coordinator to determine if you have any Bonner Scholar or Leader funds that could be used to assist your living costs for this summer. We recommend that all applicants aim to secure \$3500 in funding for the summer in order to live comfortably. **This position will provide a SEPTA transportation pass.**

**Housing:** You will need to relocate to Philadelphia, PA. **Fellow will have housing provided for them.**

Interested in applying for this position?

- Read about the Bonner Fellowship Program online
- Apply for this position through our Bonner Fellowship Online Application